

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
JULY SESSION 1st DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, July 13, 2026, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. MacDonald; Mr. Elenbaas; Ms. Hansen; Mr. Zeinstra; Ms. Schuitema; Mr. Smit; and Mr. Vander Wall (7)

Absent at Roll Call: None (0)

Staff and Guests Present: Bob Sullivan, Legal Counsel; Chad Doornbos, Public Utilities Superintendent; Gary Nestle, Public Utilities Supervisor; Ryan Vander Ploeg, Public Utilities Operator II; and Sylvia Rhodea, Ottawa County Commissioner.

Mr. Elenbaas pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 26-101 Mr. MacDonald with support from Mr. Zeinstra moved to approve the agenda of today as amended by removing Mike Keefe, Fire Chief as a Guest Speaker. The motion passed.

BOT 26-102 Mr. Smit with support from Mr. MacDonald moved to approve the following Consent Resolutions:

1. To approve the Minutes of the June 22, 2026, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$928,267.78 and interim payments of \$239,432.08, as presented by the summary report for July 13, 2026.

The motion passed.

Items Received for Information

1. June 15, 2026, Planning Commission Minutes.
2. June Sheriff's Department Report.
3. June Fire Department Report.
4. Zach Fields- notice of Michigan Certified Assessing Technician Certification.

Public Hearings- None

Public Comments- None

BOT 26-103 Mr. Elenbaas with support from Mr. Vander Wall moved to close public comment. The motion passed.

Guest Speakers

Sylvia Rhodea, Ottawa County Commissioner provided several county updates including Allendale 4th of July Celebrations, Community Mental Health and Parks and Recreation millage proposals, Housing Advisor Board seat, Ottawa County Board of Commissioner Strategic Plan, Zeeland Solar Project, and Solid Waste Ordinance.

Chad Doornbos, Public Utilities Superintendent; Gary Nestle, Public Utilities Supervisor; and Ryan Vander Ploeg, Public Utilities Operator II, discussed the need for a new Computerized Maintenance Management System.

Several board members had questions and comments.

Action Items

BOT 26-104 Mr. Zeinstra with support from Ms. Schuitema moved to approve and authorize the Public Utilities request to purchase a Computerized Maintenance Management System from Waterly at an initial cost of \$32,930.00, and annual fees of \$4,430.00, and to approve the necessary budget amendments. The motion passed as shown by the following votes:

YEAS: Mr. Zeinstra; Mr. MacDonald; Ms. Hansen; Ms. Schuitema; Mr. Elenbaas; Mr. Smit; and Mr. Vander Wall (7).

NAYS: None (0)

ABSENT: None (0)

Discussion Items

The Board discussed planning for the 2027 Independence Day celebration. In accordance with the Employee Handbook, Township office closures will follow the established holiday schedule. The Board agreed that all Independence Day festivities, including the fireworks display and Activities in the Park, will be held on Saturday, July 3, 2027. Mr. Elenbaas will notify the Allendale Rotary Club so parade planning can be coordinated accordingly.

Mr. Elenbaas provided an update on the Town Center Work Group, outlining the project's next steps and presenting a proposed Town Center Concept Guide. He will finalize the committee interest form and begin identifying and recruiting community members interested in serving on the work group.

Public Comments- None

BOT 26-105 Mr. Elenbaas with support from Mr. Smit moved to close public comment. The

motion passed.

Board Comments

Mr. Elenbaas provided a Head Assessor update. He discussed the wage range and the negotiating process.

BOT 26-106 Mr. Vander Wall with support from Mr. MacDonald moved to amend the agenda to add "Head Assessor Wage Range" to the Action Items. The motion passed.

Action Items

BOT 26-107 Mr. Vander Wall with support from Mr. MacDonald moved to amend the Head Assessor Wage Range to \$86,660.08 - \$135,000.00. The motion passed.

Board Comments

Ms. Schuitema commended the Independence Day fireworks display and shared positive social media feedback from an out-of-town visitor. The correspondence highlighted the welcoming atmosphere of the Allendale community and the visitor's positive experience during the Fourth of July festivities.

BOT 26-108 Ms. Schuitema, with support from Mr. MacDonald moved to adjourn the meeting at 7:22 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale