



Land Combination Application

To the Assessor of Allendale Charter Township, I hereby request that the following listed properties be combined into one description for tax purposes.

Date: _____ Owner or Agent: _____

Address of parcel is: _____

Phone Number: _____ - _____ - _____

Permanent Parcel Number 70 - _____ - _____ - _____

70 - _____ - _____ - _____

70 - _____ - _____ - _____

70 - _____ - _____ - _____

Or, Legal Descriptions

Required Attachments:

- Application Fee
- Copy of Deed and/or Land Contract
- Plot Plan or Survey
- Tax Payment Certification Form

COMPLETED LAND COMBINATION APPLICATION AND FEES:

- There is a **\$50.00 filing fee** for the first combination (1 new legal description), and **\$15.00** for each additional legal description.

TAX CERTIFICATION FORM: For applications that create new parcels, the **Land Combination Tax Payment Certification Form** must be taken to the Ottawa County Treasurer’s office for certification and then submitted with your application to the Township.

TAXES & ASSESSMENT PAYMENT: All *property taxes* on the parent parcel must be ***paid in full by December 31st*** or the County will not make the changes to the tax rolls.

- New parcels and parcel adjustments, as well as new tax identification numbers will generally not show up on the tax rolls until the next calendar year. As a result, property tax bills will continue to be sent to the parent parcel throughout the year.

(FOR OFFICE USE ONLY)

DATE RECEIVED: _____ FEE: \$ _____ PAID: [] CASH [] CHECK # _____

DATE APPROVED: _____ APPROVAL NUMBER: _____ NOT APPROVED: _____

Zoning Administrator Approval: _____

Assessor Approval: _____

Sent to Ottawa County Equalization Property Mapping & Descriptions



CHERYL CLARK
Ottawa County Treasurer

12220 Filmore St
Room #155

West Olive, MI 49460

Phone (616) 994-4501 Fax (616) 994-4509

Land Combination Tax Payment Certification Form

Name: _____ Phone Number: _____

Owner Address: _____

Owner City, State, Zip: _____

Property Address: _____

Property City, State, Zip: _____

Parcel Number: **70** - _____

Attach a description of the parcel(s) to be split, combined, adjusted or changed.

CERTIFICATION DENIED

The Ottawa County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: _____

CERTIFICATION APPROVED

Pursuant to House Bill 4055, the Ottawa County Treasurer's Office certifies that all property taxes and special assessments due to the above parcel subject to the proposed division for the five years preceding the date of the application have been paid. This certification does not include taxes, if any, now in the process of collection by the City, Village or Township Treasurer.

Certified by: _____ Date Certified: _____