

## Downtown Development Authority Meeting Minutes January 27, 2026 – 7:00am

Present: Jeremy Borgman, Bob Chapin, Adam Elenbaas, Brent Clark, Steve Spriensma, Hailey Savola, David Vander Wall, Tom Zuniga,

Not Present: Rence Meredith, Angela Sirotko, Angela Hatto, Kellen Brusveen

### Agenda

1. Opportunity for public comment - None Present
2. Approval of the October 21, 2025 meeting minutes - Motion by Borgman, support from Zuniga, motion passes.
3. Election of 2026 Officers: Chair, Vice Chair, Secretary: Members welcomed new member Hailey Savola to the DDA. Members discussed the current officers and felt that the positions could remain the same, however the Secretary position would be available. Motion by Chapin to keep the existing Chair and Vice Chair the same, member Angela Sirotko to be elected as the new Secretary for the DDA. Support from Vander Wall. Motion passes.
4. Parks & Recreation Update: Members were informed the Township Board has supported the Parks & Recreation Committee's recommendation to pursue design, engineering and survey work for the Allendale Township park area updates. Process to include putting work out for bids to be gathered and reviewed. Members also discussed whether band shell seating could be considered for improvement by adding elevation for better viewing. The topic of elevated seating was forwarded to the Parks & Recreation Committee.
5. Township Updates: Members discussed upcoming changes in township wastewater treatment. Public utility personnel continue to make preparations to transition to the new plant and new technology anticipated to begin in the coming month. Members were also informed of the pump station project for the Knollwood Community. The group also discussed staffing changes in the township including a new assessor, a staff member transition to assistant assessor, and an upcoming new hire to provide additional bandwidth to the Supervisor's office.

6. 2026 DDA Focus Areas: Members plan to continue to focus on encouraging the process for township park updates. Process will include survey work, design and gathering of bids before construction can be planned. Members also plan to continue examining subdivision road resurfacing as it becomes necessary throughout the township. The Town Center development will also be a focus area for the DDA. Members continue to discuss concepts and design for the acquired acreage near 60<sup>th</sup> and Lake Michigan Dr. A Grand Valley State University class has also agreed to partake in a study of concepts for uses and layout of a Town Center. Members also felt it would be valuable to survey and reach out to the Allendale community.

7. Public comment - none present.

8. Next meeting (proposed): March 17, 2026.

9. Adjourn - Motion to adjourn by Vander Wall, support by Borgman. Meeting adjourned.