

**PROPOSED  
PROCEEDINGS OF THE ALLENDALE  
TOWNSHIP BOARD OF TRUSTEES  
APRIL SESSION 1<sup>st</sup> DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, April 13, 2026, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. MacDonald; Ms. Hansen; Mr. Zeinstra; Ms. Schuitema; and Mr. Elenbaas. (5)

Absent at Roll Call: Mr. Smit; and Mr. Vander Wall (2)

Staff and Guests Present: Bob Sullivan, Legal Counsel; Chad Doornbos, Public Utilities Superintendent; John Stellema; Donna Stellema; Victor Salas; and Stephanie Rincon.

Mr. Elenbaas pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 26-053 Mr. MacDonald with support from Mr. Zeinstra moved to approve the agenda of today as presented. The motion passed.

BOT 26-054 Ms. Schuitema with support from Mr. MacDonald moved to approve the following Consent Resolutions:

1. To approve the Minutes of the March 23, 2026, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$989,169.57 and interim payments of \$350,546.54, as presented by the summary report for April 13, 2026.

The motion passed.

Items Received for Information

1. 2025 Public Utility Department Year in Review.
2. Ottawa County Sheriff's Office Monthly Report.

Public Hearings- None

Public Comments

Comments were received from:

1. Donna Stella, Allendale Mi.
2. Victor Salas, Allendale Mi.

BOT 26-055 Mr. Elenbaas with support from Mr. Zeinstra moved to close public comment. The motion passed.

Guest Speakers- None

Action Items

BOT 26-056 Ms. Schuitema with support from Mr. Zeinstra moved to approve and authorize the Clerk and/or Supervisor to sign and execute the Knollwood Mobile Home Title Transfer for the mobile home formerly located at 4430 Knollwood Drive, Allendale, MI 49401, to BBR Mobile Home Setup in exchange for a reduced rate for relocation services provided by BBR Mobile Home Setup. The motion passed.

BOT 26-057 Mr. Zeinstra with support from Mr. MacDonald moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2026-08: Water System Rate Schedule; a resolution establishing water rates. The motion passed.

BOT 26-058 Ms. Schuitema with support from Mr. MacDonald moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2026-09: Fee Schedule; a resolution establishing various township fees. The motion passed.

BOT 26-059 Mr. MacDonald with support from Mr. Zeinstra moved to approve and authorize the Clerk and/or Supervisor to sign the Document Scanning Contract with Alcogare LLC, at an estimated cost of \$19,900.00 and authorize any necessary budget amendments. The motion passed as shown by the following votes:  
YEAS: Mr. Zeinstra; Mr. MacDonald; Ms. Hansen; Ms. Schuitema; and Mr. Elenbaas (5).

NAYS: None (0)

ABSENT: Mr. Smit; and Mr. Vander Wall (2)

BOT 26-060 Ms. Schuitema with support from Mr. MacDonald moved to award the bid for the Pierce Street Phase II Improvements to Dean's Landscape & Excavating, Inc., and to approve and authorize the Clerk and/or Supervisor, or their designee to execute the appropriate contracts, at a cost not to exceed \$3,379,157.40. The motion passed.

Discussion Items- None

Public Comments- None

BOT 26-061 Mr. Elenbaas with support from Ms. Schuitema moved to close public comment. The motion passed.

Board Comments

Mr. MacDonald reported that he continues to evaluate options related to PA 233.

Ms. Schuitema informed the Board that she will provide a Parks & Recreation update at the next meeting.

Ms. Hansen reported that the Clerk's Office is collaborating with GVSU to develop effective strategies for promoting the nine days of early voting to campus voters.

Mr. Elenbaas reported that research is ongoing regarding no street parking ordinance options. He requested Board input on proceeding with moratorium language for data centers to allow the Planning Commission time to update ordinance provisions. He also provided cost estimates for repaving 92nd Avenue from Lake Michigan Drive to Buchanan, as well as for road gravel. He will follow up with the Road Commission regarding potential cost-sharing options. Additionally, he reminded the Board of the joint session scheduled for April 27, 2026, during which GVSU students will present town center concepts.

BOT 26-062 Mr. Zeinstra, with support from Ms. Schuitema, moved to go into closed session at 6:45 p.m., pursuant to Section 8(1)(c) of the Open Meetings Act, MCL 15.268 (1)(c), to discuss the collective bargaining agreement currently being negotiated with the Utility Workers Union of America. The motion passed as shown by the following votes:

YEAS: Mr. Zeinstra; Ms. Hansen; Ms. Schuitema; Mr. MacDonald; and Mr.

Elenbaas. (5)

NAYS: None (0)

ABSENT: Mr. Smit; and Mr. Vander Wall (2)

The board returned to open session at 7:08 p.m.

Action Items

BOT 26-063 Mr. Zeinstra, with support from Mr. MacDonald, moved to approve and authorize the Clerk and/or Supervisor to sign and execute the collective bargaining agreement between Allendale Charter Township and the Utility Workers Union of America as presented. The motion passed.

BOT 26-064 Ms. Schuitema, with support from Mr. MacDonald moved to adjourn the meeting at 7:11 p.m. The motion passed.

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Jody L. Hansen, Clerk  
Of the Township of Allendale

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Adam Elenbaas, Supervisor  
Of the Township of Allendale