PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
MARCH SESSION 2nd DAY

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, March 23, 2026, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. MacDonald; Ms. Hansen; Mr. Zeinstra; Mr. Vander Wall; and Mr. Elenbaas. (5)

Absent at Roll Call: Mr. Smit; and Ms. Schuitema (2)

Staff and Guests Present: Kurt Van Koevering, Ottawa County Road Commission; Paul Ledford; and Michael Carey.

Ms. Hansen pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 26-045 Mr. Zeinstra with support from Mr. MacDonald moved to approve the agenda of today as presented. The motion passed.

BOT 26-046 Mr. MacDonald with support from Mr. Vander Wall moved to approve the following Consent Resolutions:

1. To approve the Minutes of the March 9, 2026, Board of Trustees meeting as presented.

2. To approve and authorize the Clerk and/or Supervisor to sign Resolution 2026-06: Committee Appointment- Library Advisory Board: a resolution approving the following committee appointments:

   <u>Library Advisory Board – Partial Term of a 3 year Term</u>
   Aubree Carlisle, Term Ending 12/31/2026

3. To approve the general claims in the amount of $454,075.62 and interim payments of $230,227.81, as presented by the summary report for March 23, 2026.

The motion passed.

Items Received for Information

1. February 16, 2026, Planning Commission meeting minutes.
2. March 2, 2026, Planning Commission meeting cancelled.

Public Hearings- None

Public Comments

Comments were received from:

1. Paul Ledford, Hudsonville, MI
2. Kurt Van Koevering, Ottawa County Road Commission

BOT 26-047 Mr. Elenbaas with support from Mr. Zeinstra moved to close public comment. The motion passed.

Guest Speakers- None

Action Items

BOT 26-048 Mr. Vander Wall with support from Mr. MacDonald moved to approve and authorize the Clerk and/or Supervisor to sign Ordinance 2026-04 as amended by removing "owner/resident" and replacing it with "owner" from section 470.23.25 (L): Zoning Text Amendments; an ordinance that will amend Section 3.11.B1d – Accessory Uses and Buildings to revise the setback requirement for accessory buildings within the Agricultural and Rural Zoning District to meet that for principal buildings; will amend Section 3.11.B2 – Accessory Uses and Buildings to eliminate its content and reserve for future use; will amend Section 3.11.B3a – Accessory Uses and Buildings to correct "principle" to "principal;" will add Section 3.11.C1l – Accessory Uses and Buildings to include Accessory Dwelling Unit; will amend Section 12.08B2a – Procedures to correct a section reference; will amend Section 12.08B2b – Procedures to correct a section reference; will add Section 23.24 – Short Term Rentals to allow Short Term Rentals in Agricultural and Residential Zoning Districts, define terms such as occupant, owner, and responsible local agent, establish application requirements, limit the number of Short Term Rentals in the Township to fifty, require a permit, written evidence of health department approval, renewal requirements, and conditions, create performance standards such as parking, a limit of one principal dwelling per lot, maximum occupants, means of trash removal, campfire controls, noise limitations, prohibition of trespass, prohibition of nuisance, expiration and reapplication, violations, suspension,

revocation, and means for appeal; will add Section 23.25 – Accessory Dwelling Units to allow Accessory Dwelling Units as an accessory to a single-family dwelling and establish minimum requirements such as its location, number, residence of the property owner, configuration, setbacks, code compliance, approval of water and wastewater service from the health department, building appearance, maximum area, and prohibition of structures as an Accessory Dwelling Unit or uses of the Accessory Dwelling Unit.; will amend Section 32.02 – Definitions (A) to provide for the definition of Accessory Dwelling Unit and; will amend Section 32.20 – Definitions (S) to provide for the definition of Short Term Rental, of the Allendale Charter Township Zoning Ordinance. The motion passed.

BOT 26-049 Mr. Vander Wall with support from Mr. MacDonald moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2026-07: Opposition to House Bill; a resolution expressing opposition to the passage of House Bills 5529 through 5531, and 5581 through 5584 of 2026, due to the significant limitations these bills would place on local zoning authority and local decision-making as provided under the Michigan Zoning Enabling Act. The motion passed.

BOT 26-050 Mr. Zeinstra with support from Mr. MacDonald moved to approve and authorize the Clerk and/or Supervisor to execute all necessary documents to distribute $312.00 from the Allendale Charter Township Veteran's Memorial Fund, held by the Grand Haven Community Foundation, for 2026 Veterans Day activities hosted by the township. The motion passed.

Discussion Items

Mr. Elenbaas requested feedback on proposed language for a potential street parking ordinance. The Board recommended identifying specific areas to address parking concerns.

Mr. Elenbaas also sought direction on Town Center planning and next steps, noting that GVSU will present conceptual ideas at an upcoming meeting.

Several board members had questions and comments.

Public Comments- None

BOT 26-051 Mr. Elenbaas with support from Mr. Vander Wall moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas informed the Board that a quote for the scanning project is forthcoming, noting that due to the specialized nature of the work and limited vendors, only one proposal may be presented.

Ms. Hansen reminded the Board that Allendale Township will not have a May election this year.

BOT 26-052 Ms. Hansen, with support from Mr. Zeinstra moved to adjourn the meeting at 7:13 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale