

PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
SEPTEMBER SESSION 2nd DAY

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, September 22, 2025, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. Vander Wall; Ms. Schuitema; Ms. Hansen; Mr. Zeinstra; Mr. MacDonald; Mr. Smit; and Mr. Elenbaas. (7)

Absent at Roll Call: None (0)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Chad Doornbos, Public Utilities Superintendent; Larry Haveman, Maintenance Supervisor; Duke Schutt, David Morren; Joseph Parnell McCarter; and Stan Roth.

Mr. Vander Wall pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 25-153 Mr. Zeinstra, with support from Ms. Schuitema, moved to approve the agenda of today as presented. The motion passed.

BOT 25-154 Mr. Vander Wall, with support from Mr. MacDonald, moved to approve the following Consent Resolutions:

1. To approve the Minutes of the September 8, 2025, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$315,560.74 as presented by the summary report for September 22, 2025.

The motion passed.

Items Received for Information

1. September 2, 2025, Planning Commission Meeting Minutes
2. August Fire Department Report
3. August Sheriff's Department Report

Public Hearings- None

Public Comments

Comments were received from:

1. David Morren, Allendale, MI
2. Joseph Parnell McCarter, Georgetown Township, MI

BOT 25-155 Mr. Elenbaas, with support from Mr. Zeinstra, moved to close public comment. The motion passed.

Guest Speakers

Jody Hansen, Clerk; Larry Haveman, Facilities Supervisor; and Chad Doornbos, Public Utilities Superintendent presented several proposed 2026 budgets.

Action Items

BOT 25-156 Mr. Elenbaas introduced Ordinance 2025-09: Zoning Map Amendment Ordinance: an ordinance that will amend certain property in the Township to the GC General Commercial Zoning District, provide for severability, provide for repeal, and establish an effective date, for its first reading.

Resolution 2025-07: Hidden Shores Phase 5 Streetlight Agreement: board members noted several discrepancies with the exhibit. No action was taken. Mr. Elenbaas will clarify and bring the revised resolution to a future board meeting.

Discussion Items

Ms. Schuitema provided an update on the activities of the Parks & Recreation Committee and presented a proposed park improvement plan. She requested guidance from the Board regarding the committee's next steps.

Several Board members offered questions and comments in response.

Mr. Elenbaas led a discussion regarding end-of-year wage adjustments. Following the discussion, the Board directed that a 4% wage increase be implemented for employees for the 2026 fiscal year.

The Board also reviewed the proposed Campbell Plant Resolution. After deliberation, the Board elected not to take any action.

Public Comments

Comments were received from:

1. David Morren, Allendale, MI
2. Joseph Parnell McCarter, Georgetown Township, MI

BOT 25-157 Mr. Elenbaas, with support from Mr. Smit, moved to close public comment. The motion passed.

BOT 25-158 Mr. Smit, with support from Ms. Schuitema, moved to go into closed session at 8:09 p.m., pursuant to Section 8(1) of the Open Meetings Act, MCL 15.268(d), to consider the purchase of real property. The motion passed as shown by the following votes:

YEAS: Mr. Zeinstra; Ms. Hansen; Ms. Schuitema; Mr. Vander Wall; Mr. Smit; Mr. MacDonald; and Mr. Elenbaas. (7)

NAYS: None (0)

ABSENT: None (0)

The board returned to open session at 8:29 p.m.

BOT 25-159 Mr. Vander Wall, with support from Ms. Schuitema, moved to amend the agenda by adding the following to Action Items: "Resolution 2025-08: Property Purchase- 6088 Lake Michigan Drive". The motion passed.

Action Items

BOT 25-160 Mr. Smit, with support from Mr. Vander Wall, moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2025-08; a resolution authorizing the purchase of real property located at 6088 Lake Michigan Drive, Allendale MI 49401, PPN 70-09-26-100-072, and to authorize the Clerk and/or Supervisor to sign the purchase agreement with the corrected amendments as discussed in an amount previously budgeted for and not to exceed \$360,000.00. The motion passed as shown by the following votes:

YEAS: Mr. Zeinstra; Ms. Hansen; Ms. Schuitema; Mr. Vander Wall; Mr. Smit; Mr. MacDonald; and Mr. Elenbaas. (7)

NAYS: None (0)

ABSENT: None (0)

Board Comments- None

BOT 25-161 Ms. Schuitema, with support from Mr. Zeinstra moved to adjourn the meeting at 8:31 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale