



Allendale
CHARTER TOWNSHIP

Agenda for the
Allendale Charter Township Election Commission Meeting
Monday, March 24, 2025, 5:30 pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Approval of Agenda
- Approval of October 14, 2024, Meeting Minutes
- Public Comment
- Action Items
 - Resolution 2025-01EC- Election Inspector Appointment for May 6, 2025
 - Resolution 2025-02EC- Preprocessing of Absent Voter Ballots for May 6, 2025
- Discussion Items
 - Early Voting Plans- Jody Hansen
- Commissioner Comments
- Adjournment

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP ELECTION COMMISSION
October 14, 2024**

The Allendale Township Election Commission met at the Allendale Township Hall, located at 6676 Lake Michigan Drive, on Monday, October 14, 2024, at 5:30 p.m. and was called to order at 5:30 p.m. by Ms. Hansen.

Present at roll call: Ms. Schuitema; Ms. Kraker; and Ms. Hansen. (3)

Absent: None (0)

Staff and Guest Present: None

EC 24-011 Ms. Schuitema moved to approve the agenda of today as presented. The motion passed.

EC 24-012 Ms. Schuitema moved to approve the Minutes of the July 8, 2024, Election Commission meeting. The motion passed.

Public Comment- None

EC 24-013 Ms. Hansen moved to close public comment. The motion passed.

Action Items

EC 24-014 Ms. Kraker moved to approve and authorize the clerk to sign Resolution 2024-05EC; a resolution appointing Election Inspectors for Allendale Charter Township for the November 5, 2024, General Election. The motion passed.

Commissioner Comments- None

EC 24-015 Ms. Kraker moved to adjourn the meeting at 5:44 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

RESOLUTION 2025-01EC

ELECTION INSPECTOR APPOINTMENTS

At a special meeting of the Election Commission of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on March 24, 2025, at 5:30 pm.

Present:

Absent:

The Township Clerk advised the Election Commission that the next order of business was the consideration of a resolution to appoint election inspectors and job duties for the May 6, 2025, Special Election.

After discussion, the following resolution was offered by x and supported by x:

RESOLUTION

BE IT RESOLVED, BY THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF ALLENDALE, OTTAWA COUNTY, MICHIGAN, that the following people be appointed to serve as election inspectors, with job duties including but not limited to Absentee Counting Board, Receiving Board, Co-Chair, Team Leads, Election Assistant, and Precinct Inspector, to be designated by the Clerk, for Allendale Charter Township for the May 6, 2025, Election:

Last Name	First Name	Party Affiliation
Baker	Joni	Republican
Baker	Michelle	Republican
Banks	Rhonda	Republican
Batdorff	Jami	Republican
Belke	Lynn	Democrat
Berdyck	Jeff	Republican
Busman	Lorraine	Republican
Coffey	Carol	Republican
Cox	Vicki	Republican
Cox	Richard	Republican
Dibble	Cathie	Republican
DiLeonardo	Carlo	Republican
DiPiazza	Rebekka	Republican

Driesenga	Christy	Republican
Driesenga	Pam	Republican
Eddy	Casandra	Republican
Efting	Louise	Republican
Eisen	Linda	Republican
Feenstra	Margaret	Republican
Gordon	Susan	Democrat
Gowen	Rachel	Republican
Grzegorzcyk	Barb	Democrat
Hanes	Kathy	Republican
Hanes	John	Democrat
Hanes	Ben	Democrat
Hernandez	Marianne	Democrat
Herrick	Deb	Democrat
Howes	Carolyn	Democrat
Irwin	Mary	Republican
Johnston	Carol	Republican
Joslyn	Rich	Republican
Knoper	Wesley	Democrat
Kraker	Danni	Republican
Kraker	Vicki	Republican
McMurray	Amy	Republican
McMurray	Brian	Republican
Melcher	Janet	Republican
Metcalf	James	Democrat
Meyers	Linda	Republican
Ossewaarde	Sharon	Republican
Ostema	Judi	Republican
Poortenga	Mary	Democrat
Scheid	John	Democrat
Shepard	Natasha	Republican
Staub	Jeanne	Republican
Swart	Leslie	Republican
Tiano	Vicki	Democrat
Urquhart	Karen	Democrat
Van De Weg	Shirley	Republican
VanDyken	Terry	Democrat
Westrate	Kelly	Republican
Whalen	Julie	US Taxpayer
Wolf	Nancy	Democrat

YEAS:

NAYS:

Resolution declared adopted on March 24, 2025.

Jody L. Hansen
Allendale Charter Township Clerk

The undersigned Clerk of Allendale Charter Township hereby certifies that this Resolution was duly adopted by the Allendale Charter Township Election Commission at a meeting held on the 24th day of March, 2025 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Jody L. Hansen
Allendale Charter Township Clerk

**RESOLUTION 2025-02EC
PREPROCESSING OF ABSENT VOTER BALLOTS**

At a meeting of the Election Commission of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on March 24, 2025, at 5:30 pm.

PRESENT:

ABSENT:

The Township Clerk advised the Election Commission that the next order of business was the consideration of a resolution to approve and authorize the absent voter counting board be established to process and tabulate absent voter ballots prior to election day, as outlined in Michigan Election Law for the May 6, 2025, Special Election.

After discussion, the following resolution was offered by x and supported by x.

RESOLUTION

WHEREAS, Public Act 116 of 1954, MCL 168.765a, provides that a board of election commissioners of a township with a population of at least 5,000 may authorize that absent voter counting boards be established under subsection (1) to process and tabulate absent voter ballots between the hours of 7:00 a.m. and 8:00 p.m. on any of the eight (8) days before election day; beginning on the second Monday before election day and ending on the Monday immediately before election day.

WHEREAS, the Allendale Charter Township Election Commission approves and authorizes the processing and tabulation of absent voter ballots prior to election day as outlined in Michigan Election Law; and

WHEREAS, the Allendale Township Clerk's office shall provide notice to the Michigan Secretary of State no later than 28 days before election day and post on the Township website (if applicable) and in the Township Clerk's office, no later than 18 days prior to election day, the times and dates of early processing of absent voter ballots and the number of election inspectors that will be present to process and tabulate absent voter ballots at the absent voter counting place. If the location, dates, hours, or number of election inspectors' changes, Allendale Charter Township Clerk's office shall publicly post a revised notice as outlined in MCL 168.765a Subsection 12.

NOW, THEREFORE BE IT RESOLVED, BY THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF ALLENDALE, OTTAWA COUNTY, MICHIGAN AS FOLLOWS:

1. The Election Commission of Allendale Charter Township approves and authorizes the establishment of an absent voter counting place, and the appointment of election inspectors for the purpose of early processing and tabulation of absent voter ballots under the terms of, and with the responsibility dictated by Michigan Election Law and as assigned by the Township Clerk.
2. The Township Clerk and her designees are authorized and directed to arrange, schedule, and oversee this process to the full extent necessary to comply with Michigan Election Laws, including but not limited to proper notification, posting, publishing, and general oversight.
3. All resolutions in conflict herewith in whole or in part are hereby revoked to the extent of such conflict.

YEAS:

NAYS:

Resolution declared adopted on March 24, 2025.

Jody L. Hansen
Allendale Charter Township Clerk

The undersigned Clerk of Allendale Charter Township hereby certifies that this Resolution was duly adopted by the Allendale Charter Township Election Commission at a meeting held on the 24th day of March, 2025 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Jody L. Hansen
Allendale Charter Township Clerk