ALLENDALE CHARTER TOWNSHIP
PARKS AND RECREATION ADVISORY BOARD MEETING
December 12th, 2024 @ 7:00 a.m.
Allendale Township Hall

1. Call the Meeting to Order – 7am

2. Roll Call: occurred at 7:00am
   Present: Kris Schuitema, Marcia Hoekstra, Natasha Shepard, Larry Haveman, Lucy Tolkkinen & Tom Zuniga
   Absent: None
   Staff and Guests Present: Adam Elenbaas

3. Received for Information: None

4. Approval of the previous meeting's minutes – First meeting so no past minutes

5. Approval of the Agenda – Made by Kris, second by Tom. Approved 5-0

6. New Business: As Supervisor, Elenbaas nominated Schuitema as chairman; Schuitema nominated Hoekstra & Zuniga for either Vice Chair and Secretary. Zuniga said he would take Secretary if Hoekstra took the Vice Chair roll. Hoekstra agreed. Motion by Schuitema for the 2025 & 2026 calendar year / Seconded by Zuniga, Approved 5-0

   Schuitema – Chairman

   Hoekstra – Vice Chairman

   Zuniga – Secretary

   Schedule for 2025 meeting dates were set for Jan 9, 2025; Feb 13, 2025 & March 13, 2025. The remaining dates and occurrences are to be determined at or before the March 13 meeting. Motion by Schuitema / Seconded by Zuniga, Approved 5-0

   Work scope was opened to cover the following: Shade for band shell, Park facelift & Field usage.

   The board agreed to start by looking into printing a scaled map of the existing park and creating tools to help arrange new features within the park. Other topics were field count and the need to review usage, path options with looking to Local Scouts for wayfinding signs.

   The biggest topic was for a skate park. The board will review all options following the map creation. Haveman will send Zuniga a PDF of the park and Zuniga will adapt it for large scale print on the township Roll plotter before the next meeting.

7. Old Business: None

8. Public Comments: None

9. Township Board Reports: None

10. Commissioner and Staff Comments: None

11. Adjourn: 7:58am

<u>Next meeting January 9, 2025 at 7:00 a.m.</u>