

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
JANUARY SESSION 1st DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, January 13, 2025, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. MacDonald; Ms. Hansen; Ms. Schuitema; and Mr. Elenbaas. (4)

Absent at Roll Call: Mr. Zeinstra; Mr. Smit; Mr. Vander Wall (3)

Staff and Guests Present: Bob Sullivan, Legal Counsel; Chad Doornbos, Public Utilities Superintendent; Chief Mike Keefe, Fire Department; Brent Clark; Curtis Moran; and Joseph Parnell McCarter.

Mr. Elenbaas pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 25-001 Ms. Schuitema, with support from Mr. MacDonald, moved to approve the agenda of today as presented. The motion passed.

BOT 25-002 Mr. MacDonald, with support from Ms. Schuitema, moved to approve the following Consent Resolutions:

1. To approve the Minutes of the December 20, 2024, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$305,068.10 and interim payments of \$173,905.66, as presented by the summary report for January 13, 2025.

The motion passed.

Items Received for Information

1. Planning Commission December 16, 2024, Meeting Minutes.
2. 2024 Planning Commission Annual Report.
3. 2025 Planning Commission Work Program.

4. Library Advisory Board January 6, 2025, Meeting Minutes.
5. December Sheriff Report.
6. December Fire Report.

Public Hearings- None

Public Comments

Comments were received from:

1. Brent Clark, Allendale
2. Joseph Parnell McCarter, Georgetown Township

BOT 25-003 Mr. Elenbaas, with support from Mr. MacDonald, moved to close public comment. The motion passed.

Guest Speakers- None

Action Items

BOT 25-004 Ms. Schuitema, with support from Ms. Hansen, moved to approve the Fire Inspector Job Description as presented and to adjust the wage of Kyle Garlanger to \$36.75 per hour. The motion passed.

BOT 25-005 Mr. MacDonald, with support from Ms. Schuitema, moved to approve and authorize the purchase of a new snowplow with installation from Hoekstra Equipment at a cost of \$9,095.00. The motion passed.

BOT 25-006 Ms. Schuitema, with support from Mr. MacDonald, moved to approve the Edgewater Farms Condominium Site Plan as presented. The motion passed.

BOT 25-007 Mr. Elenbaas introduced Ordinance 2025-01: Zoning Map Amendment-Kleinjans, 11655 48th Avenue for its first reading.

BOT 25-007 Mr. Elenbaas introduced Ordinance 2025-02: Zoning Ordinance Text Amendments for its first reading.

The board took a brief recess at 7:00 p.m.

The board returned at 7:04 p.m.

Discussion Items

1. Mr. Elenbaas provided an overview of Short-Term Rentals.
2. Ms. Schuitema provided updates from the Parks and Recreation Advisory Board and sought direction from the board.

Several board members had questions and comments.

Public Comments- None

BOT 25-008 Mr. Elenbaas, with support from Ms. Hansen, moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas reminded board members of the upcoming Michigan Township Association conference and encouraged board members to attend. He also noted that the drone footage of the Christmas lights on M-45 turned out great.

BOT 25-009 Ms. Schuitema, with support from Mr. MacDonald, moved to adjourn the meeting at 7:53 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale