

Downtown Development Authority Meeting - Minutes  
October 15, 2024 – 7:00am

Members Present: Bob Chapin, Adam Elenbaas, Brent Clark, Steve Spriensma, Ross Stevens, David VanderWall, Kellen Brusveen

Absent: Tom Zuniga, Jeremy Borgman, Angela Hatto, Rence Meredith

## Agenda

1. Opportunity for public comment – None present
2. Approval of the September 17, 2024 meeting minutes: Motion to approve, Brusveen, support Clark, motion passes.
3. 2025 Budget Discussion – Members discussed proposed budget. Clark shared with the members about his attendance the prior evening at the township meeting, specifically regarding a proposed section of sidewalk to be completed on Joel St. With this consideration, Clark proposed line item in proposed budget earmarked Sidewalks, currently 2024 Amended Budget at \$230,000 with Projected Activity of \$30,000, be submitted as 2025 Requested Budget at \$230,000. Motion from VanderWall: Members to approve budget as proposed with the recommendation of adding \$200,000 to requested 2025 Sidewalk budget. Support by Clark. Motion approved.
4. Township Updates – Brusveen updated members that he has been in discussion with Ottawa County Road Commission regarding potentially adding large street banners to be used through the DDA Board to promote future happenings in Allendale. Brusveen will continue to research requirements and potential locations.  
Elenbaas informed members that he would be meeting with representatives from GVSU regarding potential design and suggestions for future township center plans the property acquired near 60<sup>th</sup> Ave. & Lake Michigan Drive.
5. Public comment – Non present
6. Next meeting: November 19, 2024
  - a. Chamber Agreement
7. Motion to adjourn, Brusveen. Support, VanderWall. Meeting Adjourned.