

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
OCTOBER SESSION 1ST DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, October 14, 2024, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. Vander Wall; Mr. Smit; Ms. Hansen; Ms. Schuitema; Mr. Zeinstra; Ms. Kraker; and Mr. Elenbaas. (7)

Absent at Roll Call: None. (0)

Staff and Guests Present: Bob Sullivan, Legal Counsel; Chad Doornbos, Public Utilities Superintendent; Tim Van Bennekom, Finance Director; Lydale Weaver, Human Resource Director; Leslie Swart, Human Resource Administrative Assistant; Abby Black, Library Director; Mike Keefe, Fire Department; Kyle Garlanger; Fire Department; Tony Dolce, Fire Department; Shelly Kowalczyk, Inspection Coordinator; Randy Bosch, Fire Department; Christopher Pearson, Fire Department; Joseph Flagstadf, Fire Department; Olivia Cole, Fire Department; Jon Smoes, Ottawa County Sheriff; Carol Scholten; Brad Bartelmay; Elaine Ebeling; Brent Clark; Georgena Renshaw; and Mary Saffell.

Mr. Zeinstra pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 24-153 Mr. Smit moved to approve the agenda of today as presented. The motion passed.

BOT 24-154 Mr. Zeinstra moved to approve the following Consent Resolutions:

1. To approve the Minutes of the September 23, 2024, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$271,060.03 and interim payments of \$242,214.83, as presented by the summary report for October 14, 2024.

The motion passed.

Items Received for Information

1. Planning Commission September 7, 2024, Meeting Minutes
2. September Sheriff's Department Report
3. September Fire Department Report

Public Hearings- None

Public Comments

Comments were received from:

1. Brent Clark, Allendale Township, MI.

BOT 24-155 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Deputy Chief Randy Bosch introduced Olivia Cole and Christopher Pearson. He informed the board and guests that these two individuals have completed all the requirements and necessary training to be promoted to Fire Fighters. Clerk Jody Hansen gave Olivia Cole and Christopher Pearson the official Fire Fighter oath. A presentation of the pinning of the badges and receiving fire fighter helmets was conducted. Congratulations were given.

Sergeant Jon Smoes, Ottawa County Sheriff's Department introduced himself to the board. Sgt. Smoes will has filled the Community Police position for Allendale Township.

Board members congratulated Firefighters Cole and Pearson, and welcomed Sgt. Smoes.

Discussion Items

Lydale Weaver, Human Resource Director; Tim Van Bennekom, Finance Director; Abby Black, Library Director; and Chief Mike Keefe, Fire Department presented several proposed 2025 budgets.

Action Items

BOT 24-156 Ms. Schuitema moved to approve and authorize the Clerk and/or Supervisor to sign the 2025 and 2026 Independence Day Fireworks Agreement. The motion passed.

BOT 24-157 Ms. Schuitema moved to approve the wage the wage ranges for 2025 as presented. The motion passed.

BOT 24-158 Ms. Schuitema moved to approve an overall employee wage increase for 2025 of 4%, in addition to maintaining the performance review merit-based increase of up to 5%. The motion passed.

Public Comments

Comments were received from:

1. Brent Clark, Allendale Township, MI.
2. Lydale Weaver, Walker, MI.

BOT 24-159 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas provided an overview of the sidewalk concern on Joal Street. After discussion, the board provided a directive for Mr. Elenbaas to work with Brent Clark and apply to the Road Commission for a variance for the Joal Street sidewalk request.

Mr. Zeinstra conveyed positive feedback from the M-45 Celebration drone show and suggested the board consider a drone show in lieu of fireworks for an upcoming Independence Day display.

Mr. Vander Wall would like drone footage of the Christmas lights for the website.

Ms. Schuitema informed the board that they are working to finalize the establishment of the Parks and Recreation Committee members. She is looking forward to working with the new committee and bringing their suggestions to the board for consideration.

BOT 24-160 Mr. Vander Wall moved to adjourn the meeting at 8:55 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale