

**APPROVED**  
**PROCEEDINGS OF THE ALLENDALE**  
**TOWNSHIP BOARD OF TRUSTEES**  
**AUGUST SESSION 1<sup>ST</sup> DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, August 12, 2024, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. Smit; Ms. Hansen; Ms. Schuitema; Mr. Zeinstra; Ms. Kraker; and Mr. Elenbaas. (6)

Absent at Roll Call: Mr. Vander Wall. (1)

Staff and Guests Present: Bob Sullivan, Legal Counsel; and Sgt. Cal Keuning, Sheriff Department.

Mr. Elenbaas pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 24-114 Mr. Zeinstra moved to approve the agenda of today as presented. The motion passed.

BOT 24-115 Ms. Kraker moved to approve the following Consent Resolutions:

1. To approve the Minutes of the July 22, 2024, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$2,336,938.06 and interim payments of \$181,601.97, as presented by the summary report for August 12, 2024.

The motion passed.

Items Received for Information

1. Planning Commission July 1, 2024, Meeting Minutes
2. June 2024 Sheriff's Department Report
3. Ryan Vander Ploeg- Operator II Position
4. Notice of Hire: Ginny Anderson, Planning & Zoning Administrative Assistant at a wage of \$21.50 per hour.

Public Hearings- None

Public Comments- None

BOT 24-116 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers- None

Action Items

- BOT 24-117 Ms. Schuitema moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2024-14: a resolution establishing authorized signatories for the MERS Retirement Plan. The motion passed.

Discussion Items

Mr. Elenbaas provided a brief overview of the Peddling and Solicitation proposed ordinance. After discussion, the board was informed that this ordinance will come back for amendment considerations at a future meeting.

Mr. Elenbaas provided an overview of the proposed draft Park Amendment Ordinance 2024-05; an ordinance to amend Chapter 300 concerning Parks and Recreation Areas, specifically, Section 300-2(A)(B), which allows for exclusive use of the park facilities if the organized community event is planned by the township or any township affiliated organization; and allows for park hours to be amended if there is an organized community activity planned by the township or a township affiliated organization; and clarifies certain administrative liabilities; and provides for the effective date of this ordinance

Several board members had questions and comments.

Action Items

- BOT 24-118 Ms. Schuitema moved to amend the agenda to add “Ordinance 2024-05: Park Amendment Ordinance- First Reading” to Action Items. The motion passed.
- BOT 24-119 Mr. Elenbaas introduced Ordinance 2024-05: Park Amendment Ordinance for it’s first reading.

Public Comments- None

- BOT 24-120 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas informed the board that the Samaritas project did not obtain the requested variances from the Zoning Board of Appeals, and they have withdrawn their proposed project. He provided an update on the Joal St. Streetlight petition. He informed the board the petition that was circulated to residents failed, and the proposed streetlights will not be installed. No further action will be taken. Mr. Elenbaas provided an update on the DDA’s proposed project of connecting sidewalk sections on Joal St. Mr. Elenbaas has sent the project request to the Ottawa County Road Commission and they denied the project. Mr. Elenbaas has appealed the Road Commissions decision twice. He sought direction from the board on how to proceed. The board directed Mr. Elenbaas to not seek another appeal and to take no further

action.

Mr. Smit inquired how the August Primary election went. The clerk provided a brief update, indicating everything went well and our jurisdiction has been audited by the Ottawa County Board of Canvass with no issues.

Mr. Zeinstra requested the board to consider options to rent our food truck space in the park. He also requested the board to consider how to proceed with the future of the Knowlton House and the Historical Society.

BOT 24-121 Mr. Zeinstra moved to adjourn the meeting at 7:09 p.m. The motion passed.



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Jody L. Hansen, Clerk  
Of the Township of Allendale



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Adam Elenbaas, Supervisor  
Of the Township of Allendale