



Allendale
CHARTER TOWNSHIP

Agenda for the
Allendale Charter Township Election Commission Meeting
Monday, July 8, 2024, 5:15 pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Approve Agenda
- Approval of January 29, 2024, Meeting Minutes
- Action Items
 - Resolution 2024-03EC- Election Inspector Appointment for August 6, 2024
 - Resolution 2024-04EC- Preprocessing of Absent Voter Ballots for August and November 2024
- Commissioner Comments
- Adjournment

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP ELECTION COMMISSION
January 29, 2024**

The Allendale Township Election Commission met at the Allendale Township Hall, located at 6676 Lake Michigan Drive, on Monday, January 29, 2024, at 9:30 a.m. and was called to order at 9:30 a.m. by Ms. Hansen.

Present at roll call: Ms. Schuitema; Ms. Kraker; and Ms. Hansen. (3)

Absent: None (0)

Staff and Guest Present: None

EC 24-001 Ms. Kraker moved to approve the agenda of today as presented. The motion passed.

EC 24-002 Ms. Schuitema moved to approve the Minutes of the September 25, 2023, Election Commission meeting. The motion passed.

Action Items

EC 24-003 Ms. Kraker moved to approve and authorize the clerk to sign Resolution 2024-01EC; a resolution appointing Election Inspectors for Allendale Charter Township for the February 27, 2024, Presidential Primary Election. The motion passed.

EC 24-004 Ms. Schuitema moved to approve and authorize the clerk to sign Resolution 2024-02EC; a resolution authorizing Blendon Township to host the May 7, 2024, election on behalf of Allendale Charter Township and to temporarily combine Allendale Charter Township Precinct 5 with Blendon Township Precinct 3 for the May 7, 2024, school election. The motion passed.

Commissioner Comments

Ms. Hansen provided an overview of the Absentee Voter Counting Board preprocessing plan for the February 27, 2024, Presidential Primary Election.

EC 24-005 Ms. Schuitema moved to adjourn the meeting at 9:50 a.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

RESOLUTION 2024-03EC

ELECTION INSPECTOR APPOINTMENTS

At a special meeting of the Election Commission of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on July 8, 2024, at 5:15 pm.

Present:

Absent:

The Township Clerk advised the Election Commission that the next order of business was the consideration of a resolution to appoint election inspectors and job duties for the August 6, 2024, Primary Election.

After discussion, the following resolution was offered by x and supported by x:

RESOLUTION

BE IT RESOLVED, BY THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF ALLENDALE, OTTAWA COUNTY, MICHIGAN, that the following people be appointed to serve as election inspectors, with job duties including but not limited to Absentee Counting Board, Receiving Board, Co-Chair, Team Leads, Election Assistant, and Precinct Inspector, to be designated by the Clerk, for Allendale Charter Township for the August 6, 2024, Primary Election:

Last Name	First Name	Party Affiliation
Baker	Joni	Republican
Baker	Michelle	Republican
Baker	Patricia	Republican
Banks	Rhonda	Republican
Barnett	Gay	Republican
Belke	Lynn	Democrat
Berdyck	Jeff	Republican
Bullen	Van	Democrat
Busman	Lorraine	Republican
Chapla	Rick	Democrat
Chinavare	Sandra	Republican
Coffey	Carol	Republican
Cox	Vicki	Republican
Cox	Richard	Republican

Crowe	Kevin	Democrat
Dibble	Cathie	Republican
DiLeonardo	Carlo	Republican
DiPiazza	Rebekka	Republican
Driesenga	Christy	Republican
Driesenga	Pam	Republican
Eddy	Casandra	Republican
Efting	Louise	Republican
Eisen	Linda	Republican
Esther	Mary	Republican
Feenstra	Margaret	Republican
Forner	Todd	Republican
Gort	Frank	Republican
Gowen	Rachel	Republican
Grzegorzcyk	Barb	Democrat
Hanes	Kathy	Republican
Hanes	John	Democrat
Hanes	Ben	Democrat
Hernandez	Marianne	Democrat
Herrick	Deb	Democrat
Irwin	Mary	Republican
Johnston	Carol	Republican
Jones	Cheryl	Republican
Jones	Doug	Republican
Joslyn	Rich	Republican
Kloote	Joni	Democrat
Knoper	Wesley	Democrat
Kraker	Candy	Republican
Kraker	Danni	Republican
Kraker	Vicki	Republican
McMurray	Amy	Republican
Miedema	Denise	Republican
Melcher	Janet	Republican
Metcalf	James	Democrat
Meyers	Linda	Republican
Morgan	Roderick	Republican
Ossewaarde	Sharon	Republican
Ostema	Judi	Republican
Poortenga	Mary	Democrat
Reynolds	Liam	Democrat
Scheid	John	Democrat

Staub	Jeanne	Republican
Tiano	Vicki	Democrat
Urquhart	Karen	Democrat
Van De Weg	Shirley	Republican
VanDyken	Terry	Democrat
Westrate	Kelly	Republican
Wolf	Nancy	Democrat

YEAS:

NAYS:

Resolution declared adopted on July 8, 2024.

Jody L. Hansen
 Allendale Charter Township Clerk

The undersigned Clerk of Allendale Charter Township hereby certifies that this Resolution was duly adopted by the Allendale Charter Township Election Commission at a meeting held on the 8th day of July, 2024 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Jody L. Hansen
 Clerk, Allendale Charter Township

**RESOLUTION 2024-04EC
PREPROCESSING OF ABSENT VOTER BALLOTS**

At a meeting of the Election Commission of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on July 8, 2024, at 5:15 pm.

PRESENT: Ms. Kraker; Ms. Schuitema; and Ms. Hansen (3)

ABSENT: None (0)

The Township Clerk advised the Election Commission that the next order of business was the consideration of a resolution to approve and authorize the absent voter counting board be established to process and tabulate absent voter ballots prior to election day, as outlined in Michigan Election Law for the August 6, 2024, Primary Election and the November 5, 2024 General Election.

After discussion, the following resolution was offered by x and supported by x.

RESOLUTION

WHEREAS, Public Act 116 of 1954, MCL 168.765a, provides that a board of election commissioners of a township with a population of at least 5,000 may authorize that absent voter counting boards be established under subsection (1) to process and tabulate absent voter ballots between the hours of 7:00 a.m. and 8:00 p.m. on any of the eight (8) days before election day; beginning on the second Monday before election day and ending on the Monday immediately before election day.

WHEREAS, the Allendale Charter Township Election Commission approves and authorizes the processing and tabulation of absent voter ballots prior to election day as outlined in Michigan Election Law; and

WHEREAS, the Allendale Township Clerk's office shall provide notice to the Michigan Secretary of State no later than 28 days before election day and post on the Township website (if applicable) and in the Township Clerk's office, no later than 18 days prior to election day, the times and dates of early processing of absent voter ballots and the number of election inspectors that will be present to process and tabulate absent voter ballots at the absent voter counting place. If the location, dates, hours, or number of election inspectors' changes, Allendale Charter Township Clerk's office shall publicly post a revised notice as outlined in MCL 168.765a Subsection 12.

NOW, THEREFORE BE IT RESOLVED, BY THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF ALLENDALE, OTTAWA COUNTY, MICHIGAN AS FOLLOWS:

1. The Election Commission of Allendale Charter Township approves and authorizes the establishment of an absent voter counting place, and the appointment of election inspectors for the purpose of early processing and tabulation of absent voter ballots under the terms of, and with the responsibility dictated by Michigan Election Law and as assigned by the Township Clerk.
2. The Township Clerk and her designees are authorized and directed to arrange, schedule, and oversee this process to the full extent necessary to comply with Michigan Election Laws, including but not limited to proper notification, posting, publishing, and general oversight.
3. All resolutions in conflict herewith in whole or in part are hereby revoked to the extent of such conflict.

YEAS:

NAYS:

Resolution declared adopted on July 8, 2024.

Jody L. Hansen
Allendale Charter Township Clerk

The undersigned Clerk of Allendale Charter Township hereby certifies that this Resolution was duly adopted by the Allendale Charter Township Election Commission at a meeting held on the 8th day of July, 2024 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Jody L. Hansen
Clerk, Allendale Charter Township