

**Library Advisory Board Meeting**  
**Thursday, October 19, 2023**  
**7pm**  
**Minutes**

Members Present

Mary Cook – Library Director  
Patti Walcott – Chairperson  
Margaret Wheeler – Vice Chair  
Carol Scholten  
Karen Amisi  
Sam Eiler  
Ken Smit

Public Present

Janet Nelson – Friends of the Library

Absent

Elaine Ebeling – Secretary  
Lenore Cook

- I. Call to order  
The meeting was called to order at 7:05 pm by Patti Walcott  
Motion moved – Sam  
Supported – Margaret
  
- II. Approval of the agenda  
Motion to approve items listed on agenda as submitted – Mary  
Supported – Sam
  
- III. Approval of the previous meeting minutes (April 20, 2023)  
Motion – Carol  
Supported – Sam
  
- IV. Financial report
  - a. Summary report for January 1, 2023 through October 9, 2023
  
- V. Communications and correspondence  
Phone call from a member of the public.
  
- VI. Director's report  
Highlights:
  1. ACENTEK donation - \$600 Thank you!
  2. Parking lot
  3. State Aid

4. Circulation Statistics
- VII. Youth Librarian's report  
Highlights:
1. Summer reading statistics
  2. New Vax and Immersive Reality Books
  3. Drive in Movie program
  4. Fall Programs
- VIII. New Business
- a. Meeting Schedule for FY24  
Proposed – Sam  
Supported – Patti
  - b. Overview of proposed budget for next year  
Review for Library Director – suggested by Ken – email Adam with comments
  - c. Lakeland Updates: Patron Point, Capira  
Mary gave an update on products
  - d. Library Policies – discussion  
These need to be reviewed and updated  
Example - Library card use policy
- IX. Old Business
- a. Friends of the Library – Update (Janet Nelson)
    - i. Summary of group activities
    - ii. Get word out in community
    - iii. Book drive collection; Storage of books – Township, Storage facility
    - iv. Fundraising for special library activities
    - v. Book sale during craft show at Public School
  - b. Library Trends
- X. Public comment  
No comments
- XI. Adjournment  
The meeting was adjourned at 7:55 pm

**Next meeting January 18, 2024 at 7pm**

**Prepared by : Karen Amisi 10/19/2023**