

Downtown Development Authority Meeting Minutes March 16, 2021 – 7:30am

Members Present: Jeremy Borgman, Tom Zuniga, Pierce Roon, Kristin Corner, Rence Meredith, David VanderWall, Ross Stevens, Steve Spriensma, Josh Thurkettle, Adam Elenbaas, Bob Chapin

Not Present: Mark Alderink

Agenda

1. Opportunity for public comment – None Present
2. Approval of the January 19, 2021 meeting minutes: Motion to approve from Meredith, support VanderWall, motion passed.
3. Budget Item Rollover: Reallocation of Public Utility Project Funding from 2020 to 2021: Motion to move \$124,000 project funding from 2020 Budget to 2021 Budget, support VanderWall, motion passes. Note: Line item 494-248-970.160 in the 2021 Budget will update from \$275,000 to \$400,000.
4. Winter Ready Program Update: Group discussed effectiveness of program, approximately \$20,000.00 of the budget was utilized in the program. Equipment will now require storage for the season. Motion to adopt wrap-up procedure for the program and materials, support Zuniga, motion passes.
5. Request to fund the engineering of new Metro Health sidewalk installation at 48th / LMD: Group discussed the location, topography, demand, traffic safety, and potential cross-walk areas for the requested section of sidewalk. Members dialogued about past precedent and future requests and requirements. Board has determined to await receiving additional details, costs, and formal developer requests.
6. Lake Michigan Drive Banners: Members discussed current condition of Banners, life span, and replacement costs, which are estimated to be approximately \$15,895. 00. Banners will continue to be monitored, members will take action when replacement is required.

7. Public comment – None present.
8. Next meeting: May 18, 2021 at 7:30am
9. Adjourn: Motion to adjourn by Chapin, support by Elenbaas, meeting adjourned