

## Downtown Development Authority Meeting Minutes May 17, 2022 – 7:30am

Present: Robert Chapin, David Vander Wall, Pierce Roon, Jeremy Borgman, Rence Meredith, Steve Spriensma, Tom Zuniga, Kellen Brusveen, Adam Elenbaas.

Not Present: Kristin Corner, Ross Stevens

Guests: Kevin Yeomans, Rebecca Wildeboer

### Agenda

1. Opportunity for public comment – None Present
2. Approval of the March 15, 2022 meeting minutes: Motion to approve, Meredith, support, Borgman, motion approved.
3. Budget Amendment: Move Portion of 2021 Sidewalk Projects Funds to 2022 Budget. Housekeeping item for budgeted expenses to be moved to this years budget. Motion to approve moving remaining 2021 Sidewalk Project Funds to 2022 budget, Vander Wall, support Roon, motion approved.
4. Budget Amendment: Move Portion of 2021 Park Improvement Project Funds to 2022 Budget. Housekeeping item for budgeted expenses to be moved to this years budget. Motion to approve moving remaining 2021 Park Improvement Project Funds to 2022 budget, Vander Wall, support Meredith, motion approved.
5. Intent and Future of Enhancement Program; Consider Updates to Application Language – Group discussed eligibility requirements and how the board can work to promote the program to the businesses in the downtown development district. Board discussed details of the program with Rebecca Wildeboer from the Allendale Chamber of Commerce. Board and the chamber will continue to discuss the most effective ways to reach the community and advocate for owners & businesses in the district.
6. Public comment – Winter Ready Program: Trail Point bought materials, Main St. Pub, returned. Board agreed that the township can decide if any of the returned materials can be kept or should be disposed of based on condition. Star Crane Hoist – used grant for windows, would like to apply for another. Current application allows for once per 3 years, not more than twice in 10

years. Additionally, Elenbaas let the board know there will be a Strategic Meeting June 14<sup>th</sup> at 4pm at Allendale Township Hall.

7. Next meeting: July 19, 2022 at 7:30am **AT THE LIBRARY**

8. Adjourn – Motion: Meredith, Support – Vander Wall. Meeting Adjourned.