

Downtown Development Authority Meeting - Minutes October 18, 2022 – 7:00am

Members Present: Robert Chapin, Kristin Corner, Kellen Brusveen, Jeremy Borgman, Tom Zuniga, Steve Spriensma, Pierce Roon, Adam Elenbaas, Ross Stevens, David Vander Wall

Not Present: Rence Meredith

Guests: Rebecca Wildeboer, Mark & Angela Hatto

Agenda

1. Opportunity for public comment – None present
2. Approval of the September 20, 2022 meeting minutes – Motion to approve Roon, support Borgman, motion passes.
3. 2023 Budget Discussion: Members discussed the proposed budget as presented by Elenbaas. Group addressed each line item as compared to the prior year's approved budget. Motion by Vander Wall: Approve the 2023 DDA Budget as presented/amended at the meeting, support: Roon, motion passes.
4. Enhancement Grant Updates: Members of the subcommittee presented the amended application to the group. The group discussed the updates that removed some items from the existing Enhancement Grant application and clarified other items. The Supervisor will review with staff and bring the document back to the DDA for approval at a future meeting.
5. Enhancement Program Application: Washers Car Wash: Application was received from Mark & Angela Hatto for Washers Car Wash LLC, a coin operated auto wash facility located in the DDA district. Group reviewed & discussed the current application. Members determined the applicant had numerous valid improvements that would fulfill the requirements of the grant. Member committed to diligently work with the current applicant while updates are made to the current process. Motion by Stevens: Accept the application as presented to award the matching grant totaling \$20,000 to Washer Car Wash LLC. for anticipated improvements, support Zuniga, motion passes.
6. Public comment: Rebecca Wildeboer with Allendale Chamber of Commerce shared information with the members regarding how enhancements are processed in other communities around Michigan.

7. Motion to adjourn, Zuniga, support by Borgman, meeting adjourned.
Next meeting: November 15, 2022 at 7:30am

- a. Future Agenda Item: 2023 Budget Approval
- b. Future Agenda Item: Enhancement Program Updates

8. Adjourn