

APPROVED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
JANUARY SESSION 2nd DAY

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, January 22, 2024, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. Zeinstra; Ms. Hansen; Ms. Schuitema; Mr. Vander Wall; and Mr. Elenbaas. (5)

Absent at Roll Call: Mr. Smit; and Ms. Kraker (2)

Staff and Guests Present: Bob Sullivan, Legal Counsel; Sgt. Cal Keuning, Sheriff's Department; and Brant Mercer, Fleis & VandenBrink.

Mr. Vander Wall pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 24-010 Mr. Zeinstra moved to approve the agenda of today as presented. The motion passed.

BOT 24-011 Ms. Schuitema moved to approve the following Consent Resolutions:

1. To approve the Minutes of the January 8, 2024, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$247,323.44 and interim payments of \$183,364.14, as presented by the summary report for January 22, 2024.
3. To approve 2024 Budget Amendment 1: a \$2,400.00 impact to the Finance/Acct budget to purchase a replacement computer for the Finance Director.

The motion passed.

Items Received for Information

1. The Planning Commission did not meet on January 1, 2024.

2. Notice of Hire: Library Director, Abby Black, at an annual salary of \$64,000.00.
3. December Sheriff's Department Monthly Report.
4. December Fire Department Monthly Report.

Public Hearings- None

Public Comments- None

BOT 24-012 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers- None

Action Items

BOT 24-013 Mr. Vander Wall moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2024-03: Authorization for the Purchase of Real Estate; a resolution authorizing the purchase of real estate, located at 11147 60th Avenue, Allendale, Michigan, in the amount of \$1,550,000.00, and to authorize the clerk and supervisor to take all necessary action to execute the purchase. The motion passed as shown by the following votes:

YAYS: Mr. Zeinstra; Mr. Vander Wall; Ms. Hansen; Ms. Schuitema; and Mr. Elenbaas (5)

NAYS: None (0)

ABSENT: Mr. Smit; and Ms. Kraker (2)

Chad Doornbos, Public Utilities Superintendent presented Public Utility Operator job descriptions. Several board members had questions and comments. No action was taken.

Discussion Items

1. Chad Doornbos, Public Utilities Superintendent provided an overview of the following Engineering Proposals:
 - a. Watermain North Loop and Southern Connector.
 - b. Pierce Street/56th Avenue Lift Station and Surrounding Sanitary Sewer Improvements.
 - c. Sewer Master Plan Update.

Several board members had questions and comments.

Public Comments- None

BOT 24-014 Mr. Elenbaas moved to close public comment. The motion passed.


Board Comments

Mr. Elenbaas sought directive from the board on how to proceed with rental facilities. The board provided feedback and instructed Legal Counsel to draft a resolution. Mr. Elenbaas inquired if anyone would like to attend the Michigan Township Associations conference.

BOT 24-015 Ms. Schuitema moved to adjourn the meeting at 7:23 p.m. The motion passed.



Jody L. Hansen, Clerk
Of the Township of Allendale



Adam Elenbaas, Supervisor
Of the Township of Allendale